

The Pilton Village Trust Meeting Minutes

Trustee Meeting

3rd June 2024

Attendees: Alan Ayres, Audrey Brown, Carrie Hemmings, Joanna Thoms, Kelly Sumner, Mikael Nyblon, Rob Hargrave, Terrence Moulder, Tracey Mapstone

1 Apologies - Joseph Marcangelo-Lyons, Nicole Parks, John Broxup,

2 Declarations & Conflicts of Interest - None

3 Accounts - We have not seen last months info yet. The notes from the AGM have been updated to last years accounts, they will be distributed for final review and acceptance from the trust, needs to be done prior to the next meeting.

4 Maintenance

- Carrie & Jo completed the monthly walk around.
- Carrie updated the "Maintenance" Spreadsheet to list actions and keep records of walk arounds. This will show progress and ensure that all items are being dealt with.
- The scaffolding does not cover the part of the roof leaking at the top of the building, Kelly will look into this and get someone to investigate.
- Carrie updated the Google spreadsheet for trustees to update each month. She will send out links to the trustees so they can use it, instructions are available within the sheet.
- The Trust went through all the current issues on the sheet and we actioned progressing them accordingly, and parked some non urgent issues.
- The windows in the old building have been fixed by the Mendip Handyman.
- There is no access to the rear building gutters because the house at 1 Abbots Way has overgrown brambles at the back of their garden that has grown over their wall onto the Village hall property and has blocked rear access to the building for access. The trust will write a letter to ask the owner to remove their brambles from our property.
- Jane to send in quotes for the stair lift service packages and quotes from the cooler repair.

5 Pilton Players - Response to investigation

- Mikael to review the contract between Pilton Players and Trust. Mo update
- A letter has been delivered by Kelly to the Pilton Players regarding terms of storage in the 1st floor store room.

6 Fundraising

The 200 Club Draw 2024

June

1st Prize £30 - Kelly Sumner

2nd Prize £10 - Hilary Austin

3rd Prize £5 - Alex Thorne

7 Legal Sub Committee updates

- Letters have been drafted, accepted and will be sent out to PWMC Ltd. members to explain the contract going out for tender.
- Notification of the tender will be issued in the 'Morning Advertising', 'Western Daily Press' and 'Facebook'.
- Bids will be going out in three weeks time.
- Contact for the bids are the 'PVT Secretary' email address. Jo and John to be added so that they can review the bids coming in.
- Once the application window is closed, all of the trust will review every bid that has arrived and vote. It was also noted that all applicants will need to be vetted prior to any decision and have a proven track record.

8 A.O.B

- The Judo Club wanted to ask if they could use the lift as a dressing room if it is highered to the 2nd floor. The Trust were concerned about safety in the event of a fire and that is my not be safe. It would also cost the village hall a lot of money to relocate the lift on another floor. The trust rejected the request.