

The Pilton Village Trust Meeting Minutes

Trustee Meeting

2 March 2026 – 19:00 @ Perridge Room, PVH

Attendees: Trustees: Alan Ayres, John Broxup, Tracey Mapstone, Andy Richards, Kelly Sumner, Joanna Thoms
Treasurer: Joseph Marcangelo-Lyons
Guests: Neil Templar

1 Apologies

- Nkele Montshiwa, Caroline Lewis, John Lewis

2 Declarations and Conflicts of Interests

- None

3 The Pilton State Update

- 10 different local groups using the facilities regularly
- New staff being recruited
- Audit of accounts is underway
- Kevin remains as the Licensee
- Food sales are doing well

4 Accounts

- Balances discussed and confirmed.

5 Insurance

- Valuations received valuation for the purposes of the insurance. Proposed, seconded and voted to accept the valuation for the purposes of the insurance quotes **ACTION: John Broxup will seek further insurance quotes based on the valuation**
- Trust must comply with Martin's Law. **ACTION – John Broxup to find briefing note on Martin's Law and circulate to the Trustees**

6 Environmental

- Quote received from Power Naturally for soar installation

- **ACTION – Environmental team will meet in the next week to discuss proposals**

7 Defibrillators

- Training to use the defibrillators **18 April 2026**
- Quote of £1350 for new defibrillator from St John's Ambulance
- **ACTION – John Broxup to research servicing costs**

8 Maintenance

- Electrical items to be fixed - Light in downstairs lobby, light in ladies loo.
- Other items – repair front door lock,
- Toilets - new seat in men's loo, cap off and remove unused radiators in mans and ladies loos,
- Damp / leaks – Ask Ted Rogers to inspect roof for potential leak, gutters potentially causing damp in Bourne Room) – clearing needed
- **ACTION: Maintenance team will manage these.**

9 Décor – Flooring

- **ACTION – John Broxup to get quotes for new flooring in Perridge, Entrance hall and stairs, Loos**

10 Fundraising

- 200 Club Draw
January – 1. Audrey Brown, 2. Audrey Brown, 3. Rose Harris
February – 1. Kelly Sumner, 2. Paul Warry, 3. Claire Rose
March – 1. Linda Allen, 2. Kelly Sumner, 3. Joanna Thoms
- Bingo to be re-started.

11 AOB

- Trophies to be given to Eileen Govier
- Co-op lease progressing
- Memorial bench to be moved into position outside and bolted to the ground for security.

Next Meeting: Tuesday 5 May 2026