

The Pilton Village Trust Meeting Minutes

05 February 2024

Attendees: Alan Ayres, Audrey Brown, Carrie Hemmings, Joanna Thoms, Kelly Sumner, Mikael Nyblon, Nicole Parks, Rob Hargrave, Terrence Moulder, Tracey Mapstone

1 Apologies - John Broxup, Joseph Marcangelo-Lyons

2 Declarations & Conflicts of Interest - None

3 Accounts

- End of year accounts for AGM sent in for review, Jan updates will be provided soon.
- Joe has requested that we allow him to pay for regular payments such as the web costs etc. this was all okay however discuss more at the next meeting when he attends, to ensure we capture everything.

4 Maintenance

- Small fire extinguishers in the boiler room and small kitchen on the top floor has expired. Kelly to investigate whether these were purchased and need to be replaced by the Trust, or if the extinguisher's contactor has missed these items out on their inspection and require a revisit.
- There is damage/cracks to the 1st floor meeting room ceiling, likely to be impacts from the Judo club. We will keep an eye on it and review further if the damage increases.
- We all agreed that a Minor Repairs Budget of £500 per month is authorised for Trustees to engage quickly and get small jobs completed to the building, that have been identified by Jane, an emergency or items which are listed on the Maintenance report. The Chair announced this process, Kelly Seconded the process, there was a unanimous vote to accept the new process.
- There is damp in 2 of the rooms within the old building. When the scaffold is up in May to repair the windows, the gutters and grids will be cleared and reviewed. There is also discussion of getting these looked at regularly to prevent the damp and allow the system to work well in heavy downpours.

5 Window Repairs

Window Repairs to the old building will be taking place in May this year to refurbish/repair the windows in the old building. The Trust have acquired a sub £10k quote which is a vast improvement on the past quote of £40k.

6 Leaking Roof in Old Building

- There was a message from Jane about the water leak getting worse and window damage in the old part of the village hall. Kelly suggested that this will be looked at and reviewed when the windows are being repaired in May, when the scaffold is up and the issue more accessible.

7 Pilton Players - Response to investigation

- Mikael to review the contract between Pilton Players and Trust.
- It was agreed that no one should enter their hired room without permission from the Players. Only the Club and Pilton Players have access to the keys.
- It was agreed that if the staging is left in the main store room on the first floor, then it will need to be left there at their own risk.

8 Fundraising

- In 2023 the bingo's and Quingo's raised £400 for the Village Trust.
- Feb Bingo profits will be in aid of a second Defibrillator and the memory of Keith Catley.
- March, April and May Bingo's will raise funds for the Village Hall Trust.

9 The 200 Club Draw 2024

Jan

- 1st Prize £30 - John Broxup
- 2nd Prize £10 - Mikael Nyblom
- 3rd Prize £5 - Gill Eavis

Feb

- 1st Prize £30 - Kelly Sumner
- 2nd Prize £10 - Colin Elkin
- 3rd Prize £5 - Joanna Thoms

10 Legal Sub Committee updates

- Revised contract for the Pilton Working Men's Club Ltd. has been finalised. This contract will also be applicable to any other future tenants who wish to take over the running of the Worthy Room.
- The sub Committee has two weeks to review the contract, then Joanna will distribute the contract to the rest of the Trust for their review and comments.
- Once finalised the contract will be sent to the Pilton Working Mens Club Ltd for review.

11 A.O.B

- A Trustee asked the question about the Thursday afternoon events, we will request an update from Jane.
- A final request was made to review the AGM minutes prior to issuing them.
- The Trust will catalog and sort everything that is in the store room. Any equipment that is not used can be sold and anything not working can be thrown out.
- Kelly mentioned that the History Group has moved to the New Room Coffee Shop, if this is the case then we may have to charge for storing the filing cabinets.
- Next meetings are scheduled for the Monday 4th March 18:30 and Monday 8th April 18:30.
- Meeting closed at 19:50.